



# Burley Model Allotments

Burley Model Allotments Association The Cardigan Centre 145-149 Cardigan Road Leeds LS6 1LJ  
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<b>Date 29th October 2016</b>	<b>ANNUAL GENERAL MEETING</b>	<b>Location</b>
<b>Start Time 11:30 AM</b>		<b>Burley Model Allotments</b>

## Annual General Meeting Agenda

Item	Description
<b>1.</b>	<b>Introduction to the A.G.M.</b>
1.1	The Chair of the meeting will outline the format of the meeting.
<b>2.</b>	<b>Minutes of last A.G.M.</b>
2.1	Presented by the Secretary.
2.2	<b>Matters Arising from the last A.G.M.</b> Nature Watch - At last year's A.G.M. it was proposed to start a scheme to monitor wildlife on the plot.
<b>3.</b>	<b>Secretary's Report</b>
3.1	Presented by the Secretary.
<b>4.</b>	<b>Membership Secretary's Report</b>
4.1	Presented by the Membership Secretary.
<b>5.</b>	<b>Treasurer's Report</b>
5.1	Presented by the Treasurer.
<b>6.</b>	<b>Election of Officers and Committee Members</b>
6.1	At this point in the meeting, the outgoing committee and officer's resign and a new committee are elected. This process is managed by the Chair of the A.G.M.
<b>7.</b>	<b>Changes to the Rules</b>
7.1	<b>Greenhouse Charges</b> – It is proposed that each greenhouse left by an outgoing plot holder becomes the property of B.M.A.A. and that this should be leased to the new tenant at a cost of £10.00 per two foot run up to a maximum of £60.00. It is proposed that this is a lease and not a deposit and that payment will not be refunded. All payments must be made prior to taking up the new tenancy. All structures left on site are B.M.A.A. property and may be leased at their discretion.
7.2	<b>Key Deposits</b> – It is proposed that on termination of their tenancy, plot holders are only able to claim the deposit for keys that are currently valid. No deposits will be paid for "OLD" keys.
<b>8.</b>	<b>Changes to the Constitution</b>
8.1	There are no proposed changes to the Constitution.
<b>9.</b>	<b>Any Other Business</b>
9.1	<b>Yellow Book Scheme - National Allotments Week</b> – It is



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	<p>suggested that the Burley Model Allotments Association should enter the N.G.S. (National Gardens Scheme) and possibly hold a similar event for the National Allotments Week.</p> <p>A. <b>Yellow Book Scheme</b> - It is a suggestion that some kind of “Open Day” be held. Although the Annual Show may be regarded as an “Open Day” and that while this not officially part of the “N.G.S. Scheme”. Should we have a separate “Open Day” as part of the “Yellow Book Scheme”?</p> <p>B. <b>National Allotments Week</b> - Should we also hold an event for this week long celebration of Allotments? This event usually falls in August. We could perhaps open one weekend and run a café and stalls, like a “Mini Show”.</p> <p>C. <b>Combine the Events</b> - Should we hold two separate events or combine both into one “Open Day”?</p>
<b>10.</b>	<b>Closure of the Annual General Meeting</b>
<b>10.1</b>	The Chair will formally close the A.G.M.