

Date	Meeting Opened at :- 19.00	Location :- Burley Model Allotments
10/05/2021	Meeting Closed at :- 19.45	-

Present	Initials	Apologies	Initials	Non-Attendees	Initials
Keith Barrett	KB	Colin Halliwell	CH	Chung Pham	CP
Helen White	HW	Josh Elliff	JE		
Tim Wilford	TW	Sarah Gill	SG		
Elaine Wilford	EW				
Iain Smith	IS				
Frank Turpin	FT				
Sue Hollington	SH				
Tony Handby	TH				
Barry Raw	BR				
Guests Attending					

1.1 Apologies and Non-Attendance 1.1 There were apologies from Colin, Josh and Sarah who were unable to attend this meeting. 2 Minutes of Last Meeting 2.1 Proposed as a true record by HW and seconded by FT and agreed unanimously. 3 Items for the Annual General Meeting 3.1 Sprinklers - Proposing to ban the use of sprinklers on the site. 4 Matters Arising from Last Meeting 4.1 See summary of actions from the last meeting. 5 Membership Secretary's Report 5.1 We currently have 3 vacant plots. 6 Lettings 6.1 There are 63 people on the waiting list for a plot. 7 Inspections will continue next week. 8 Treasurer's Report 8.1 We still need to find a replacement for Helen. 8.2 The Treasurer reported that we have the following in the bank Savings £13062.03 (This includes £5000 needed for key deposit) Current £2330.39 9 Site Improvements There are no plans for site improvements at the moment. 10 Secretary's Report 10.1 This item was not discussed at this meeting. 11 Correspondence 11.1 There was no correspondence discussed at this meeting. 12 Annual Show 12.1 Quotes for new gazebos/marquees, are approx. £200 - £300 each. 12.2 Arrange for trophies to be returned 12.3 Help required this year to run the café. 12.4 After much discussion it was agreed to keep the same schedule 12.5 It was agreed to contact L.C.C. to get their views on holding a show. 12.6 Contact the local Councilor to open the show  EW 14/06/2*	NAIN II I	TEO OF OOMBITTEE MEETING		
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	12.6		EW	14/06/21
=     =   -   -   -   -   -   -   -	12.7	Look into QR Code for track and Trace poster for entrance gates	KB	14/06/21

13	Nature Watch		
13.1	To add to next newsletter to see if we can get a volunteer to take	KB	14/06/21
	over.		
14	Sub Committees		
14.1	There were no subcommittee reports.		
15	Any Other Business		
15.1	<b>Sprinklers</b> - There was a long discussion regarding this it appears that a number of plot holders are using sprinklers and leaving the plot with them still running. It was agreed to add this to the AGM as a rule change to ban their use on the site. For now an email will be sent asking plot holders not to use them. <b>Date of Next Meeting</b> - The next meeting will be on the 14 <sup>th</sup> June 2021	ALL	14/06/21

SUMN	SUMMARY OF ACTIONS FROM THE LAST MEETING				
No	Item	Action	Due		
		Ву	Date		
8.1	Treasurer – Find a replacement for the Irreplaceable HW	ALL	14/06/21		
12.3	Trophies – Arrange for return of all trophies	EW	14/06/21		
12.4	Running the café - Arrange volunteers	EW	14/06/21		
12.5	Contact L.C.C. – Contact Lynn Rogers regarding running the show	EW	14/06/21		
12.6	Opening the Show – Contact Local councilor	EW	14/06/21		
12.7	Track and Trace QR Code – Set up posters for gates	KB	14/06/21		
15.1	Sprinklers – Email plot holders advising not to use.	FT/TW	14/0621		
15.2	<b>Date of Next Meeting –</b> This will be held on the 12 <sup>th</sup> April 2021.	ALL	14/06/21		

	INSPECTIONS - TABLE OF LETTERS SENT 2021					
Month	Letter 1	Letter 2	Letter 3	Letter 4	Letter 5	
April	5		2			
May	8	4				
June						
July						
August	August					
September						
October						



## Agenda 14/06/2021

1 1 A	ttendance and Apologies				
Committee Members					
Helen Wh		Colin Halliwell			
Frank Tur		Tony Handby			
	aine Wilford Barry Raw				
Tim Wilfor					
Iain Smith					
Chung Ph		Sarah Gill			
Keith Barr					
1.2 Gi	uests Attending				
- 1 - 2	<u>g</u>				
2 Mi	inutes of last meeting				
		onded by Unanimous (Yes/No)			
	ems to be discussed at the An				
	ems to be added to the A.G.M				
	latters Arising				
4.1 S	ee summary of actions from la	ast meeting.			
	acant Plots				
5.1 W	le have 3 vacant plots.				
6 Le	ettings				
	here are currently 63 applican	ts on the waiting list.			
	spections				
	/ill continue monthly.				
	reasurer Report				
8.1 TI		ast meeting. that the funds held are			
	<b>Savings</b> : £13,062.03				
	Current: £2330.39	07.000.004.14			
	f this we require approximatel	y £5,000.00 for Key deposits.			
	ite Improvements				
9.1	acretanda Dancit				
10 Se 10.1	ecretary's Report				
	Componentence				
11.1	Correspondence				
	Annual Show				
	See Summary of Actions				
	Nature Watch				
	Add to Newsletter asking for volunteers to run this.				
	Sub Committees				
14.1	Oub Committees				
	Any Other Business				
15.1	7 triy Outor Business				