



# Burley Model Allotments

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<b>Date 27th October 2018</b>	<b>ANNUAL GENERAL MEETING</b>	<b>Location</b>
<b>Start Time 11:30 AM</b>		<b>Burley Model Allotments</b>

## Annual General Meeting Agenda

Item	Description
<b>1.</b>	<b>Introduction to the A.G.M.</b>
1.1	The Chair of the meeting will outline the format of the meeting.
<b>2.</b>	<b>Minutes of last A.G.M.</b>
2.1	Presented by the Secretary.
2.2	<b>Matters Arising from the last A.G.M.</b> Changes to the constitution See item 8. Update on the Nature Watch Scheme
<b>3.</b>	<b>Secretary's Report</b>
3.1	Presented by the Secretary.
<b>4.</b>	<b>Membership Secretary's Report</b>
4.1	Presented by the Secretary.
<b>5.</b>	<b>Treasurer's Report</b>
5.1	Presented by the Treasurer.
<b>6.</b>	<b>Election of Officers and Committee Members</b>
6.1	At this point in the meeting, the outgoing committee and officer's resign and a new committee are elected. This process is managed by the Chair of the A.G.M.
<b>7.</b>	<b>Changes to the Rules</b>
7.1	There are no proposed changes to the Rules.
<b>8.</b>	<b>Changes to the Constitution</b>
8.1	See separate document - Proposed Constitution Changes 2018.
<b>9.</b>	<b>Any Other Business</b>
9.1	
<b>10.</b>	<b>Closure of the Annual General Meeting</b>
10.1	The Chair will formally close the A.G.M.