



# Burley Model Allotments

Burley Model Allotments Association The Cardigan Centre 145-149 Cardigan Road Leeds LS6 1LJ  
 Email: bmaasecretary@gmail.com www.burleymodelallotments.org

<b>Date</b> 08/03/2021	<b>Meeting Opened at :- 19.00</b> <b>Meeting Closed at :- 20.00</b>	<b>Location :-</b> <b>At Home</b>
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Present	Initials	Apologies	Initials	Non-Attendees	Initials
Keith Barrett	KB	Colin Halliwell	CH	Sue Hollington	SH
Helen White	HW	Chung Pham	CP	Tony Handby	TH
Josh Elliff	JE			Barry Raw	BR
Tim Wilford	TW			Iain Smith	IS
Elaine Wilford	EW			Frank Turpin	FT
Sarah Gill	SG				

## Guests Attending

Jackie Wilson (JW) Indira Banner (IB)

Join Zoom Meeting

<https://us02web.zoom.us/j/82273369422?pwd=ekZTaFpMam5CNDZhYW80K2k2WE9RQT09>

Meeting ID: 822 7336 9422

Passcode: bmaa

## MINUTES OF COMMITTEE MEETING

No	Item	Action By	Due Date
<b>1</b>	<b>Apologies and Non-Attendance</b>		
1.1	There were apologies from Colin and Chung who were unable to attend this meeting that was held on Zoom,		
<b>2</b>	<b>Minutes of Last Meeting</b>		
2.1	Proposed as a true record by HW and seconded by TW and agreed unanimously.		
<b>3</b>	<b>Items for the Annual General Meeting</b>		
3.1	At present there are no items for the A.G.M.		
<b>4</b>	<b>Matters Arising from Last Meeting</b>		
4.1	See summary of actions from the last meeting.		
<b>5</b>	<b>Membership Secretary's Report</b>		
5.1	We now have 0 vacant plots to let as at 16/03/2021.		
<b>6</b>	<b>Lettings</b>		
6.1	There are over 51 people on the waiting list for a plot as at 10/03/2021.		
<b>7</b>	<b>Inspections</b>		
7.1	Inspections will start again in April 2021		
<b>8</b>	<b>Treasurer's Report</b>		
8.1	We still need to find a replacement for Helen.	ALL	08/03/21
8.2	The Treasurer reported that we have the following in the bank <b>Savings</b> £13061.70 (which includes £5000 for key deposit) <b>Current</b> £2617.57		
8.3	This includes payments of £1,740.90 to Troydale for work on the main gates.		
<b>9</b>	<b>Site Improvements</b>		
9.1	<b>Obtaining a Defibrillator</b> – It was agreed to postpone this and look at it again later in the year.		
9.2	<b>Painting Hut</b> – Decorate internally – It was agreed to postpone this and look at it again later in the year.		
9.3	<b>Painting Container</b> – It was agreed to postpone this and look at it again later in the year.		
9.4	<b>CCTV</b> – It was agreed to purchase a camera.	FT	12/04/21
9.5	<b>Locks</b> – there was a long discussion regarding the purchase of new locks for the gates. There seemed to be two schools of thought regarding this. 1. We leave this until later in the year/next year This would save outlay on the locks until a later date. Why should we sit on these and use them sometime later or perhaps never? 2. Buy them now It would be prudent to purchase them now as the cost will only go up. We	HW	12/04/21
9.6			



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	<p>could change the locks when we have the Show/AGM or when rents are due. This would ensure that we have the original locks and keys to swap again in perhaps 5 or 10 years' time.</p> <p>It was agreed that the rest of the committees views be taken into consideration before a decision is made HW is to email all the Committee prior to a decision being made.</p> <p>The results are:        8 people think we should do nothing        4 people think we should go ahead with the purchase now (even though they may not be fitted for some time).        A couple of people said we were not in a position to bring much money in (no sales/coffee mornings etc).</p>		
<b>10</b>	<b>Secretary's Report</b>		
<b>10.1</b>	IS has contacted Wades for a grant for the gates we will find out if this has been successful in due course.		
<b>11</b>	<b>Correspondence</b>		
<b>11.1</b>	There was no correspondence TW advised that he will be advised by email if we have any mail to pick up from the Cardigan Centre.		
<b>12</b>	<b>Annual Show</b>		
<b>12.1</b>	<b>This year's Annual Show</b> – There was some discussion regarding holding the Annual Show this year the current consensus was to plan for the Show and if it has to be postponed due to the pandemic then at least there is a strategy in place. EW agreed to email all the committee regarding plans for a Covid secure Show. Items discussed were to use the driveways to socially distance the exhibits this would entail using gazebos trestle tables garden tables etc. along both the top and bottom roadways to ensure that social distancing can be maintained. The use of servers for the Café to avoid people congregating in the Hut. The use of the main drive to extend the Café seating area. Ideas for how to run the raffle are required?	EW	12/04/21
<b>12.2</b>	<b>New Award</b> – Jackie and Indie were present for this item and proposed that they would like to donate a new award for the annual show. This is to for children and younger members of the community. All agreed that this was a good idea and thanked them. After some discussion as to how this would be done it was decided that the competition could be changed annually and that a sunflower growing competition would be held this year, TW to draft an email for FT to send out.	TW/FT	12/04/21
<b>13</b>	<b>Nature Watch</b>		
<b>13.1</b>	This was not discussed at this meeting.		
<b>14</b>	<b>Sub Committees</b>		
<b>14.1</b>	There were no subcommittee reports.		
<b>15</b>	<b>A.O.B.</b>		
<b>15.1</b>	<b>Associate Members</b> – TW was asked if we have associate members KB advised that we do and these are usually registered as helpers.		
<b>15.2</b>	<b>Date of Next Meeting</b> – The next meeting will be on the 8 <sup>th</sup> March 2021		

## SUMMARY OF ACTIONS FROM THE LAST MEETING

No	Item	Action By	Due Date
<b>8.1</b>	<b>Treasurer</b> – Find a replacement for the Irreplaceable HW	ALL	12/04/21
<b>9.5</b>	<b>CCTV</b> – Purchase camera for site.	FT	12/04/21
<b>9.6</b>	<b>Locks</b> – HW to email prior to decision	HW	12/04/21
<b>12.1</b>	<b>Annual Show</b> – Email committee for Covid secure Show	EW	12/04/21
<b>12.2</b>	<b>New award for Show</b> – Send email re new category.	TW/FT	12/04/21
<b>15.4</b>	<b>Date of Next Meeting</b> – This will be held on the 12 <sup>th</sup> April 2021	ALL	08/02/21



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## Agenda 12/04/2021

<b>1</b>	<b>Attendance and Apologies</b>			
<b>1.1</b>	<b>Committee</b>			
	<b>Name</b>	<b>✓</b>	<b>Name</b>	<b>✓</b>
	H White (HW)		T Willford (TW)	
	F Turpin (FT)		B Raw (BR)	
	S Hollington (SH)		K Barrett (KB)	
	T Handby (TH)		C Halliwell (CH)	
	E Willford (EW)		Josh Elliff (JE)	
	Sarah Gill (SG)		Iain Smith (IS)	
<b>1.2</b>	<b>Guests Attending</b>			
<b>2</b>	<b>Minutes of last meeting</b>			
2.1	Proposed By	Seconded by	Unanimous (Yes/No)	
<b>3</b>	<b>Items to be discussed at the Annual General Meeting</b>			
3.1	Items to be added to the A.G.M Agenda			
<b>4</b>	<b>Matters Arising</b>			
4.1	See summary of actions from last meeting.			
<b>5</b>	<b>Vacant Plots</b>			
5.1	We have 0 vacant plots.			
<b>6</b>	<b>Lettings</b>			
6.1	There are currently 51 applicants on the waiting list.			
<b>7</b>	<b>Inspections</b>			
7.1	Will start in April 2021.			
<b>8</b>	<b>The Treasurer reported at the last meeting. that the funds held are</b>			
	Savings: £13,061.70			
	Current: £2617.57			
	Of this we require approximately £5,000.00 for Key deposits.			
<b>9</b>	<b>Site Improvements</b>			
9.1	<b>CCTV – Purchase a camera for the site</b>			
<b>10</b>	<b>Secretary's Report</b>			
<b>11</b>	<b>Correspondence</b>			
<b>12</b>	<b>Annual Show</b>			
12.1	<b>Marquees – Review state of old ones and purchase new ones if necessary.</b>			
12.2	<b>New Award –For under 16 year olds For largest sunflower.</b>			
<b>13</b>	<b>Nature Watch</b>			
<b>14</b>	<b>Sub Committees</b>			
<b>15</b>	<b>Any Other Business</b>			
15.1	Application for a greenhouse on plot 19b			
15.2	LAF A.G.M. Zoom Meeting			