



Burley Model Allotments

Burley Model Allotments Association The Cardigan Centre 145-149 Cardigan Road Leeds LS6 1LJ
Email: bmaasecretary@gmail.com www.burleymodelallotments.org

Date 13/07/2020	Meeting Opened at :- 19.05 Meeting Closed at :- 19.40	Location :- At Home
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Present	Initials	Apologies	Initials	Non-Attendees	Initials
Keith Barrett	KB			Tony Handby	TH
Helen White	HW			Barry Raw	BR
Frank Turpin	FT			Iain Smith	IS
Colin Halliwell	CH			Sarah Gill	SG
Tim Wilford	EW			Sue Hollington	SH
Elaine Wilford	TW			Josh Elliff	JE

Guests Attending

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MINUTES OF COMMITTEE MEETING

No	Item	Action By	Due Date
1	Apologies and Non-Attendance		
1.1	There were no apologies. This meeting was held on Zoom.		
2	Minutes of Last Meeting		
2.1	Proposed as a true record by HW and seconded by TW and agreed unanimously.		
3	Matters Arising from Last Meeting		
3.1	This item was not discussed.		
4	Items For The Annual General Meeting		
4.1	At present there are no items to be brought forward for the A.G.M. in 2020. Although how this could be done was not discussed at this meeting but was brought up and agreed to be discussed at the next meeting.		
5	Complaint		
5.1	Plot 114b – KB proposed to pay any money owed to the outgoing plot holder. This was seconded by CH and agreed unanimously. IS to contact plot holder with an offer.	IS	10/08/20
6	Greenhouses		
6.1	Plot 56 – Ensure that this is sited in the correct position as per the rules of the Association and in accordance with L.C.C. rules.		
7	A.O.B.		
7.1	There was no AOB discussed.		



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SUMMARY OF ACTIONS FROM THE LAST MEETING			
No	Item	Action By	Due Date
5.1	Plot 114b – Make offer to outgoing plot holder	IS	10/08/20

Due to the Coronavirus it was agreed that no formal warning letters will be sent out initially but a record of plots identified as unworked will be contacted and recorded.

INSPECTIONS - TABLE OF LETTERS SENT 2020					
Month	Letter 1	Letter 2	Letter 3	Letter 4	Letter 5
April					
May					
June					
July					
August					
September					
October					



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Agenda 10/08/2020

1	Attendance and Apologies			
1.1	Committee			
	Name	✓	Name	✓
	H White (HW)		T Willford (TW)	
	F Turpin (FT)		B Raw (BR)	
	S Hollington (SH)		K Barrett (KB)	
	T Handby (TH)		C Halliwell (CH)	
	E Willford (EW)		Josh Elliff (JE)	
	Sarah Gill (SG)		Iain Smith (IS)	
1.2	Guests Attending			
2	Minutes of last meeting			
2.1	Proposed By _____	Seconded by _____	Unanimous (Yes/No)	
3	Items for the A.G.M.			
3.1	How will the A.G.M. be held this year?			
4	Matters Arising			
4.1	See summary of actions from last meeting.			
5	Vacant Plots			
5.1	We have 0 vacant plots.			
6	Lettings			
6.1	There are currently 9 applicants on the waiting list.			
7	Inspections			
7.1	02/04/20 See table.			
8	The Treasurer reported that the funds as of 09/03/20			
	Current: £7161.48			
	Savings: £13052.33			
	Of this we require approximately £5,000.00 for Key deposits.			
9	Site Improvements			
9.1	Obtaining a Defibrillator – Get a quote from British Heart Foundation			
9.2	Painting Hut – Decorate internally - Obtain a quote for the artwork			
9.3	Painting Container – Paint container to stop rust.			
9.4	Main Gates and Wicket Gates – Obtain quotes and hire a contractor. Review with IS			
10	Secretary's Report			
11	Correspondence			
12	Annual Show			
12.1	This year's Annual Show will be Cancelled			
13	Nature Watch			
13.1	Obtain bird boxes, hedgehog homes and butterfly gardens.			
14	Sub Committees			
14.1	Annual show – See separate report.			
15	Any Other Business			